# CHECKING ACCOUNT RECONCILEMENT...

BANK-FUND STAFF FEDERAL CREDIT UNION

This form is provided to assist you in balancing your account.

| CHECKS OUTSTANDING (Not charged to your account) | | |
|---|---|---|
| CHECK NUMBER | AMOUNT | |
| | $ | |
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| | | |
| TOTAL | $ | |

| PERIOD ENDING (month, day, year) | | | |
|---|---|---|---|
| | | | |
| 1. Subtract from your checkbook register any charges listed on this statement which you have not previously deducted from your balance. Also, add any dividend. | | | |
| 2. Enter balance shown on this statement here | | $ | |
| 3. Enter Deposits | + | $ | |
| Not Shown On This Statement | + | $ | |
| TOTAL (2 Plus 3) | = | $ | |
| 4. In your checkbook register verify checks paid, list numbers and amounts of all unpaid checks in the area to the left. | | | |
| 5. Subtract total checks outstanding | − | $ | |
| 6. This amount should equal your checkbook register balance | = | $ | |

**IF YOU DO NOT BALANCE:**

- Verify additions and subtractions, above and in your checkbook register.
- Compare the dollar amounts of checks listed on this statement with the check amounts listed in your checkbook register.
- Compare dollar amounts of deposits listed on this statement with the deposit amounts recorded in your checkbook register.

EQUAL HOUSING LENDER

Your savings federally insured to at least $250,000 and backed by the full faith and credit of the United States Government

NCUA

National Credit Union Administration, a U.S. Government Agency